

Dr. G. W. Williams School Council Meeting Minutes
Meeting #1 – Monday, September 19, 2022
In-person Meeting 7:00 - 8:30pm

Attendees

School Administration: Melissa Schmidt, Andrew Gazaneo, Hailey King

Parents: (Amy) Qiong Gao, Kathy Duncan, Anita Lo, Patricia Kurtes, Tricia, Johana V., Shash, Regan

Student Council: Hailey Graham

Regrets: Murli; George Tsigaridis

	Item	Topic Lead
1	Welcome and Introduction Meeting called to order at 7:02 p.m. by Kathy	Kathy Duncan
2	Land Acknowledgement <ul style="list-style-type: none"> • Ms. Schmidt led the land acknowledgement 	Melissa Schmidt
3	Agenda & Minutes + Inclusion Activity <ul style="list-style-type: none"> • Agenda – no previous School Council members in attendance, so no motion made • Minutes – realized we had not received May 17 minutes so could not circulate for approval; Kathy to follow up with Allison 	Kathy Duncan/Meli ssa Schmidt
4	Student Report <u>Club Fair</u> <ul style="list-style-type: none"> • Held this past week; everyone got to see the 24 clubs which had set up at the fair; lots of people joined clubs, but club applications will continue to be accepted; new clubs can start if the students interested are able to identify a staff person to be the advisor; clubs are also listed on the website; clubs are open to everyone, however, the Robotics club was specifically recruiting for people with experience as they have an event/competition in six weeks. <u>Student Council</u> <ul style="list-style-type: none"> • Grade representative forms went out to encourage students to run for Student Council; • There will be a student council website which will be up and running as of October 16, 2022 	Hailey Graham
5	Election of Council <ul style="list-style-type: none"> • Ms. Schmidt provided an overview of the roles on the Executive. • Volunteers from those in attendance were sought for the various roles. • The following roles were filled with the noted volunteers: • Grade 9 Parent Rep – Johana Vigneswaran 	Melissa Schmidt

	<ul style="list-style-type: none"> ● Treasurer – Murli Sadanandam had indicated he would be prepared to stand again as treasurer; ● Secretary – Mr. Gazaneo was voted out; Patricia Kurtes; ● Vice Chair – Amy Gao and Tricia have agreed to be co-vice chairs; ● Chair – Kathy Duncan 	
6	<ul style="list-style-type: none"> ● Staff Report ● Ms. King introduced herself as one of the IB Coordinators ● She advised they were going into the 5 year IB review <ul style="list-style-type: none"> ○ Meeting with teachers, students, and parents to get a sense of how the program is going and how Williams is embracing the program; ○ Will also likely be asking for input from School Council ● September 30 is National Day for Truth and Reconciliation ● Fall sports are underway <ul style="list-style-type: none"> ○ Announcements happen every morning in school but are also posted on the website almost immediately; ○ Sports include the following for the fall: <ul style="list-style-type: none"> ▪ Girls Field Hockey ▪ Boys Senior & Junior Golf ▪ Rugby ▪ Coed Cross Country ▪ Boys Senior Soccer ▪ Girls Senior Basketball ▪ Junior and Senior coed Tennis ● Motion to approve staff report – Regan; seconded by Shash 	❖ Hailey King

7	<p>Administration Report</p> <ul style="list-style-type: none"> • School Start up Guide <ul style="list-style-type: none"> • Mandatory and Optional Form Submission • Sent out through timetable process and is on website • Have just had hard copies of schedule delivered and will be going out • Unique link but need to login through student's GAPPS account; they can send out a generic link • There have been some significant challenges with changes to IT system • Emergency Procedures <ul style="list-style-type: none"> • Fire Drills, lockdown drills, hold and secure drills • Hold and secure got practised last week with an actual hold and secure • Staffing and Timetabling <ul style="list-style-type: none"> • 1388 students; were projected 1355 - so lots of growth • Have hard caps at secondary schools meaning we can't make a lot of change • Have benefitted from additional staffing - 6 additional sections; so there will be some staffing changes • Attendance - safe arrivals <ul style="list-style-type: none"> • Now will be similar for secondary school in the morning and again after lunch • If the student is not in within 15 min they will reach out to family; may then go to Police if unable to confirm student is safe after calling all the numbers on file • Yearbooks - yes they are coming this year \$46 for students who have paid student engagement fees/ \$50 for those who have not; have to give #'s by Dec. • Williams is not using Edsby; none of the Secondary Schools are as the tech does not work the way they need it to; it is used to book Teacher Interviews 	Melissa Schmidt Andrew Gazaneo George Tsigaridis (regrets)
8	<p>Chair's report and New Business</p> <ul style="list-style-type: none"> • There was no new business to report 	Kathy Duncan
9	<p>Meeting Adjournment</p> <ul style="list-style-type: none"> • Meeting adjourned at 8: 36 pm 	Kathy Duncan

Next Meeting: **Monday October 17, 2022**, at 7:00 pm in the Library

All Parents/Guardians are welcome and encouraged to attend.

Admin Submitted Report:

Student Enrollment

1388 (Sept 19), increase from 1355 projection in the spring

Staffing & Timetabling for 2022-2023

- . changed to a new Student Management System - PowerSchool instead of Trillium over the summer
- . course changes are completed, continue to register new students within our boundary area and from Reception Centre; courses are very full
- . 3 resignations and 1 retirement since June - Librarian, Lori Richards will retire on Sept 30
- . additional staffing allocated to provide supports across the school (Resourcing, Guidance, Literacy)

Office Changes

- . two new faces in Reception and Guidance, Eliza Lam and Shelley Oliver
- . Wendy Zhang (ASAS) has moved to Milliken Mills permanently, we have hired Theresa Leung to replace her and she will join our team full-time on September 26
- . Josie Marrella remains in an Interim ASAS position at Aurora HS until February 2023
- . Amanda Zegers was able to return this semester while Josie remains at Aurora HS

Semester 1 Interim & Mid-Term Reports

- . Interim reports will be sent home electronically Oct 19-20th.
- . Midterm reports will be sent home electronically Thursday, November 19-21
- . questions or concerns – please contact the subject teacher

Teacher Interview Night

- . Thursday October 27, 2022

Significant Dates:

September	October	November
22 - Student Council Election <ul style="list-style-type: none">• Terry Fox Run 23 - PA Day26 & 27 - Rosh Hashanah30 - Day for Truth and Reconciliation	5 - Yom Kippur7 - Photo Retake Day13 - IB Information Night17 - School Council Mtg19 - Post-Secondary Pathways Assembly19 & 20 - Interim Reports21 - PA Day24 - Diwali27 - Teacher Interview	2 - Take Your Kid to Work Day (Grade 9)3 - Grade 8 Open House10 - Term 2 begins18- PA Day21 - School Council Mtg.21-30 Grad Photos24 - Semi Formal